2011 NES Educational Tracks & Topics

Company/Contract-Held Property – suggested breakout sessions:
Disposition
       LTDD process
       PCARSS
FAR Policy Updates
Introduction to Contract Property Management
IUID
Practical Applications
       How to perform any life cycle task (choose one)(intermediate level not beginner).
NASA Property
       Issues with Preauthorization
Receiving Best Practices
Self-Assessments/Audits
Subcontract Control Issues
       How to Keep Subcontract Custodial Records and Decisions Involved
Sarbanes Oxley- what are good key controls for capital property?
Other ideas?

Executive/Management – suggested breakout sessions:
Managing employees effectively
How to make budget decisions while staying compliant
How to use LEAN events for process improvements
Asset Management's role in accomplishing the goals of the organization
How mature is your process? Techniques to determine this.
Corporate Property councils, the objectives and benefits- (possible panel discussion- tag team)
Other ideas?

Federal Property – suggested breakout sessions:
Acquisition Planning
Agency Personal Property Issues
Agency Regulations
Capital Planning and Investment Control - CPIC
Compliance/Internal Controls (OMB A-123)
Contracts/Grants/Inter-Agency Agreements
Excess Property/Surplus Sales/Auctions/Disposal
Executive Orders (EO 12999, 13423, 13513, 13514)
Federal Property Accounting (FASAB, SFFAS, USSGL)
Federal Property Reporting (GSA Personal Property Tool)
Federal Regulations (FPMR, FMR, FAR)
Government Property in the Possession of Contractors- Federal Perspective
Greening the Federal Property Management Lifecycle
How to Establish a Fleet Vehicle Allocation Methodology (VAM)
Infrastructure/Systems (Finance/Procurement/Contracts/Asset Management/Contracts/HR, etc.)
IT Asset Management – Federal Property Perspective
OMB Circulars
       A-11, Preparation, Submission and Execution of the Budget & Exhibit 300
       A-123, Management's Responsibility for Internal Controls
       A-127, Financial Management Systems
Public Laws
       GPRA of 1993, Government Performance Results
       CFO Act of 1990, Chief Financial Officer's Act
       Clinger-Cohen Act of 1996, Information Technology Management Reform
       EPAct of 2005, Energy Efficiency
Real Property
Security/Protection of Federal Property
Other ideas?

Introduction to Property Management (Property 101):
Outcome based teaching sessions

NASASP-targeted sessions

Professional Development – suggested breakout sessions:
Federal Property Officer Training
Learning to deal with different personalities
How to jump start my career
Six Sigma
Other ideas?

Research and University Property – suggested breakout sessions:
Asset Accounting
Awards Management
Contracts
Dealing with prime contractors
Grants
Property Administration
Title
Other ideas?

Special Interest Groups (SIG) breakouts – suggested breakout sessions:
What SIG's are about
SIG workshops to brainstorm on ideas and network

Standards and Best Practices – suggested breakout sessions:
Aerospace industries Association (AIA) panel
      How to start using metrics from scratch
ASTM E53
      Standards
      How to write a new standard
      How to implement a standard
Capital Property—Accounting and Property Management Overlap, Why it is Important
Compliance (SOX)
Depot Operations
Excess/Surplus Sales and Auctions
How to start an Asset Reduction plan
How to create and use key focal points around your company, and their potential roles
HazMat
Idle Assets and Redeployment
IT Asset Disposal
IT Asset Management
Motor Vehicle "Fleet" Management
Physical Inventory Strategies/Best Practices and how to set it up
Presentation on any new leading edge practices
Procurement, Contracting and Leasing
Self-Assessments/Audits - AIA available metrics
Sensitive Property
      Weapons, IT Equipment, HazMat, Medical, Nuclear, Classified, COMSEC, etc.
Surplus Property
Warranty
Other ideas?

Technology – suggested breakout sessions:
Discovery Tools
RFID
Property Systems
PCARSS training session
UID- how to determine equipment needs
How do I go about setting up interfaces to other Legacy business systems
Other ideas?

Call for Presentation Information Required for Submission

The following presentation information will be requested during the online submission process. Please be prepared with this information prior to submission so that the submission is complete.

1. Presentation Title

2. Educational Track
        a. Contractor Property
        b. Executive/Management
        c. Federal Property
        d. Standards and Best Practices
        e. Introduction to Property Management (Property 101)
        f. NASASP-targeted sessions
        g. Professional Development
        h. Research and University Property
        i. SIG (Special Interest Groups) breakouts
        j. Technology

3. Level/Audience
        a. Novice
        b. Intermediate
        c. Advanced

4. Instructional Style
        a. Theory
        b. Practical, how-to session
        c. Hands-on

        Definitions:
        <u>Theory</u> – explains the theory behind the instruction with examples in a presentation or instructor demonstration format.
        <u>Practical</u> – explains the "how-to" steps of a process and the decision points with examples in a presentation or instructor demonstration format
        <u>Hands-on</u> – provides the materials for students to test or perform with; or require students bring a laptop with a CD-ROM drive to perform some activities, or handing out CDs for them to insert into their laptop for some exercise.

5. Type of Session
        a. Breakout Session conducted by speaker (45 minutes)
        b. Interactive Attendee Workshop (45 minutes)
        c. Panel Discussion (45 minutes)
        d. Interactive Workshop with Case Study (1 hour, 30 minutes)

6. Presentation Format *(materials not due until June 2011)*
        a. PowerPoint slides
        b. No slides, will provide a white paper instead
        c. Will provide both a PowerPoint and white paper

7. Would you like the option to make your presentation into back-to-back sessions - theory followed by implementation?
        a. Yes
        b. No
        c. Not applicable

8. Provide brief description/abstract of the content that will be covered during the session.

9. List three learning outcomes for the attendee.